

Mt. Calvary A.M.E. Church
300 Eudowood Lane
P.O. Box 20416
Towson MD 21286
(410) 296-9474

MT. CALVARY MINISTERIAL STAFF

**REQUEST FOR ABSENCE
OR
OUTSIDE PREACHING ENGAGEMENTS**

Name: _____

Dates requested for absence: _____

Reason for absence (*Please be Specific*): _____

Note: Summer Vacation Schedules are due the 1st week of July.
Outside Engagement Requests must be accompanied by a Letter of Request from Church or Organization.

Minister's Signature: _____

Date submitted: _____

Pastor's Signature: _____

Date: _____

